

**Minutes of the Remote Annual Meeting of St Harmon Community Council held on Thursday
12th May, 2022**

Present: Cllr D Lowde, A Mills, S Lewis

SH 80/22 **Apologies:**
None.

SH 81/22 **Election of Chair**
Cllr Lowde was nominated for the office of Chair.
Resolved: Cllr Lowde was appointed as Chair

SH 82/22 **Election of Vice Chair**
Cllr Lewis was nominated for the office of Vice Chair.
Resolved: Cllr Lewis was appointed as Vice Chair.

SH 83/22 **Appointment of Bank Signatories**
Resolved: to remove D Jenkins, J Bennion and P Hunt and replace these with Cllr S Lewis and Cllr A Mills.

SH 84/22 **Appointment to Local Organisations**

- a) **Community Hall Representative**
Resolved: Cllr Lewis was appointed for the next few months. To be reviewed once new members have been co-opted to the council.
- b) **One Voice Wales Area Representative**
Resolved: Cllr Mills was appointed for the next few months. To be reviewed once new members have been co-opted to the council. He will also represent the council on the Green Project Group.
- c) **Garn Fach**
Resolved: Cllr Lowde was appointed.
- d) **Community Broadband Focus Group**
Resolved: Cllr Lowde and Cllr Lewis were appointed.
- e) **Smithfield Trust**
Resolved: Cllr Lewis were appointed.

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12th May 2022**

- Present:** Cllr D Lowde, S Lewis, A Mills
- Apologies:** None.
- SH 85/22 Declarations of Interests**
None.
- SH 86/22 Minutes**
The Minutes of the meeting held on 7th April, 2022 were approved and signed subject to an amendment.
- SH 87/22 Information from Minutes**
a) Tree Planting Project
Cllr Mills will have an update for the next meeting.
- b) Community Broadband**
The Clerk reported that there has been good interest in this project and a focus group meeting will be held on Monday 16th May. Members were encouraged to contact residents about this project.
- SH 88/22 Public Speaking**
None.
- SH 89/22 Correspondence**
a) S Arthur – Jubilee
Request for support for the St Harmon Jubilee Party on 2nd June 2022 at 2pm.
- It was agreed to allow the use of the marquee; the chairs and tables belong to the Community Hall so they will need to contact them directly. It was also agreed to allocate a grant of up to £200 to allow for the hire of portable toilets and for public liability insurance. These should be invoiced directly to the community council.
- Resolved:** to give permission for the use of the marquee and allocate a grant from the Bryn Titli fund of up to £200 for the portable toilets and public liability insurance. Clerk to provide details to Mrs Arthur.
- The Council will look at adding the marquee to the Asset Register and include it in future insurance schedules. The council will discuss the Asset Register at the next meeting.
- It was also agreed to discuss setting up a Depreciation Fund pot of money for the replacement of the marquee and other items in future. This will be discussed at a future meeting, prior to the budget setting for 2023/24.
- SH 90/22 Planning Applications**
None.

SH 91/22

Grant Applications

None.

SH 92/22

Finance

a) **Salary - £329.90 - approved**

b) **HMRC - £82.60 - approved**

c) **Internal Audit Report – 2021/22**

Resolved: to accept the Internal Audit report.

d) **T Price – Internal Audit - £68.25 – approved**

e) **Annual Return – 2021/22**

The draft annual return was presented to the Council and run through by the Clerk.

Resolved: to agreed the Annual Return.

f) **Bank Reconciliation:**

Reconciliation	@	30.04.22
Balance @	31.03.22	42134.41
Plus Receipts		9579.23
Less Payments		1086.97
Total Balance		50626.67
Breakdown:		
Council	c/f	19407.12
Plus Receipts		8079.23
Less Payments		610.50
Balance		26875.85
Bryn Titli	c/f	22727.29
Plus Receipts		1500
Less Payments		476.47
Balance		23750.82

It was agreed following a question from Cllr Mills for the Clerk to present the Bank Reconciliation to include details of individual payments and receipts for next month.

g) **Community Hall Grant**

Resolved: to award a grant of £1500 towards the running expenses of the hall/utility bills.

h) **Gallagher Insurance - £690.73**

SH 93/22

Platinum Jubilee Gifts

The Council had ordered 72 water bottles. The Clerk was concerned that this would not be enough for all the children within the community. This was echoed by other members.

Resolved: to purchase a further 50 bottles for distribution at the St Harmon Jubilee Party from the Bryn Titli fund.

The Clerk will prepare a poster for circulation within the community. The Clerk will purchase these and be refunded immediately - £131.39

SH 94/22

Produce Share

Cllr Lewis had recently seen an example of produce share within the community where a small shed had been installed for residents to deposit produce for sharing.

It was agreed to look at using the bus shelters within each community for this purpose. Cllr Mills and Cllr Lewis will look at the bus shelter in their area to see if they are suitable for shelving to be installed and report back to the next meeting.

SH 95/22

Co-option

a) Mark Williams

Mark Williams had expressed an interest in being co-opted to the community council.

Resolved: to welcome Mark back to the council as a co-opted member.

b) Advertisement

The Clerk had prepared a draft notice for co-option and suggested the addition of a few questions to assist with the response. This was agreed. The closing date was set for 30th June 2022.

Resolved: Clerk to amend advertisement and circulate to members and within the community.

SH 96/22

Community Hall Report

Cllr Lowde had nothing to report. It was agreed to remove this as a standard item on every agenda. Cllr Lewis will report back to the council as and when there is information to share.

SH 98/22

Other Matters & Information

a) Community Information

The Clerk offered to prepare an information list providing details of the Broadband Project progress, co-option advertisement, Jubilee bottle presentation, produce share and other relevant matters.

Resolved: Clerk to notify community members as above.

b) Community Show

The Chair felt that the council should be offering some support to the Annual Community Show. This was agreed. The Chair will contact the Secretary and ask them for quotes for various items.

These can then be discussed at the next meeting. The Clerk also suggested encouraging the Show Committee to apply to the Bryn Titli Fund for 2023 Show.

Resolved: Cllr Lowde will obtain contact details and speak with the Show Secretary prior to the next meeting.

c) Bryn Titli Fund

Members discussed the Bryn Titli Fund and the Clerk was asked to establish when the fund had increased significantly. This had increased from £4000+ to £12000+ in July 2020. Members were aware that the fund is for a limited time.

The Chair thanked members for attending the first meeting of the new term.